



# Beau Soleil School Codes

2023-2024

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## The Beau Soleil Community

Beau Soleil is a vibrant international community which welcomes students and staff from all around the world. We are committed to making our school an inclusive environment which affirms the value of every member of our community and celebrates diversity of ethnicity, nationality, sex, gender identity and expression, sexual orientation, faith, experience, language and ideology.

We understand that challenges to our own beliefs and ideas are a vital part of the learning process, providing opportunities for personal growth through reasoning, thoughtfulness and open dialogue, in an atmosphere of mutual respect and kindness.

We communicate with each other using a rich variety of world languages spoken by members of our community but, in any group situation, we endeavour to speak in a language understood by all present. All official business is conducted in English or French, including lessons, formal school meetings, assemblies and events.

We are committed to safeguarding and take all appropriate measures to keep our students safe and well, both physically and emotionally.

### Holistic Education

Our curriculum combines academic studies, sport, expeditions, creativity, performance and service, and sees all as equally important to a balanced education which recognises students' individual talents, fosters their intellectual, creative and sporting strengths and opens their minds, enabling them to realise their potential.

We offer a wide range of opportunities for every student to find and develop their strengths during their time at school. On campus, out on the mountain or through taking part in our global trips programme, students are constantly encouraged to have the confidence to take risks and tackle new challenges. These may be academic, physical, creative, expressive, social or humanitarian.

Our stable family community is founded on traditional values, respect and kindness, which enable students to develop their emotional skills and their ability to connect and empathise with other people.

Our environment of outstanding natural beauty in the Swiss Alps provides a secure setting in which students may grow and flourish happily and healthily.



## Our Four Values

### Respect

Respect is reflected in consideration for others, for the environment, for oneself and for the rules of our community. It involves thought, care, reflection and willingness to listen to and consider the views of others.

### Responsibility

Responsibility is demonstrated by the ability to reflect on possible consequences before taking action, and subsequently taking ownership of the consequences of those actions, including a willingness to apologise and put things right where necessary.

### Ambition

Ambition involves setting challenging goals for ourselves and setting out confidently to achieve them. It also includes encouraging and supporting others in setting and realising their goals and contributing to developing an aspirational school community.

### Determination

Determination involves having the confidence to believe in our own ability to achieve and try hard at everything that we do. This includes understanding that mistakes and setbacks are an important part of the learning process, learning from them and being willing to try again. This applies equally to all areas of school life.

## The Beau Soleil Curriculum

Students in Grades 6-10 follow a wide ranging academic programme within the structures of the International Baccalaureate Middle Years Programme (MYP). Grades 11-12 follow the International Baccalaureate Diploma Programme (IBDP). Students can either complete the full IBDP or a selection of subjects leading to a High School Diploma award.

Within these programmes, clear and measurable objectives are defined for students, and their academic progress is monitored through regular reporting and communication. Students' programmes are personalised and extra support is always available from teachers, tutors and the Learning Support Department.

The IB programmes support our aim of providing a broad curriculum, including musical, artistic, theatrical and sporting activities. Our wider programme includes extensions of all these areas through activities, expeditions and trips.



## Boarding Houses

A student's boarding house is their home during their time at school. Each house is led by a Housemaster or Housemistress who has the overview of each individual student's life at school, including their academic progress, involvement in wider school life and social and personal wellbeing. The Housemaster or Housemistress is usually the first point of contact for parents.

## Student Leadership

Senior students of the school may be chosen as School Prefects, to act as role models and guides to younger students and to play an active part in the management of the school. House Captains are selected by house staff and perform a similar role within the boarding house. Grade 11 have the option to undertake a weekly leadership course throughout the year which leads to a selection process for these roles. Students are also encouraged to demonstrate leadership in any area of school life: sports field, design centre, mountain, classroom, boarding house or anywhere else.

## Behaviour management

The purpose of Beau Soleil's approach to behaviour management is to clearly identify and challenge inappropriate behaviour, helping students to understand why their behaviour is not acceptable and supporting them in changing that behaviour in the future.

It is important that behavioural issues are dealt with promptly and clearly. Wherever possible, an issue should be dealt with at the time that it happens, by the member of staff who is present at the time. For example, this is most usually the case for minor and isolated cases of poor behaviour in class.

For more serious matters, and where patterns of unacceptable behaviour develop, resolving the issue can be more complex. An investigation of the issue may be required, at times involving conversations with several students. Parents of the students involved will be kept informed of this process. No two situations are the same and each situation is dealt with individually to assure a fair outcome for all concerned.

Once a student has been caught breaking the rules, it is very important that they are honest, take responsibility for their actions and apologise for them.

The school will make sure that students and parents are aware of the school's expectations of behaviour and the possible consequences of failing to meet them. Students are responsible for making sure that they fully understand these expectations and consequences, and to ask for clarification if they are unsure of any aspect.



## Sanctions

Where a sanction is applied, the prime purpose of this is to put the matter right or to consolidate understanding of the correct behaviour, so that it is not repeated. For example, a student who is late to class may be asked to arrive early to the next class. Sanctions will often involve an element of community service or of reflection: spending time with a member of staff in order to think, discuss and sometimes write about the situation and the right way forward.

For more serious matters, sanctions that may be applied include:

Gating – being confined to the school campus or to the boarding house for a period of time, usually for the weekend. This is usually applied following a breach of trust on the student's part which requires them to be kept under closer observation for a period of time. Close Gating is similar to gating, but includes regular check-ins with staff throughout the day.

Suspension (temporary exclusion from school) – a suspended student is asked to leave school for a period of time, usually between 3 days and 2 weeks, depending on the severity of the offence and whether it has been repeated. In most cases we require students to return home for this time, to have the opportunity to discuss the situation and how to move forward from it with their family. Where this is not possible, the school may be able to help to find a local homestay arrangement for this time.

Expulsion (permanent exclusion from school) – a student who has been expelled from school must leave the school permanently. This is reserved for the most serious offences, specifically any involvement in drug use whilst a student at Beau Soleil.

## Drugs

The possession, sharing, sale, or consumption of drugs and other such substances, including “legal highs”, is strictly forbidden at all times (including weekends and other periods spent off campus) and, if detected, will result in permanent exclusion from Beau Soleil. At times, the school may conduct tests on students to determine whether there is evidence of drug use. If a student refuses to undergo, or attempts to falsify, a drug test, this will be interpreted as an admission of guilt and the student will be permanently excluded from Beau Soleil.

## Alcohol

The possession or consumption of alcohol without authorisation is a serious offence. The consumption of alcoholic drinks is restricted to senior students (Grade 12), who may drink a limited amount of beer or wine in designated establishments



on Saturday evenings, or at school-organised events with prior approval. Grade 11 and Grade 12 students may drink a limited amount of wine or beer at a house seniors social event, at which no younger students are present. Consumption is restricted to the level legally permissible to drive a car in Switzerland (0.4g/l). In practical terms, consumption should not exceed 2 x 33 cl beer OR 2 x 10 cl wine (not fortified). Students will be obliged to take an alcohol test if unauthorised or excessive consumption of alcohol is suspected. Any attempt to cheat or a refusal to comply will be interpreted as an admission of guilt. There should be no containers of alcohol (i.e. bottles or cans), whether empty or not, in a student's possession.

## Medication

Students are not allowed to keep medication, including homeopathic remedies and dietary supplements, in their possession, unless these have been seen and authorised by a member of the Health Centre team, who supervise any form of treatment. All medication brought into school must be passed to the Health Centre via house staff without delay.

Students are not allowed to buy medication from the local pharmacies, without permission from the Health Centre. Medication is given out by the school's infirmary or by house staff. Abuse of prescribed medication is not allowed and could be treated as a serious behavioural incident.

The independent and unsupervised use of protein and other dietary supplements is not permitted at the school.

## Smoking

In accordance with Swiss law, and to ensure a healthy environment for all, the school campus is a non-smoking environment. Students are not allowed to smoke or be in possession of 'smoking materials' whilst at school. These include pipes, hookahs, e-cigarettes, vapes, juuls, cigarette papers and other similar items.

Upon request or through referral, students who smoke can be given help and advice as to how to give up smoking by the Health Centre team and external professionals. The school recognises that for some students this will be a difficult process but, in addition to the long-term health risks of nicotine addiction, a student who is repeatedly caught smoking during term time will face sanctions which may ultimately bring their place at the school under threat. Smoking in a boarding house creates significant risks for others and is treated with particular seriousness.

These rules apply equally to a student caught smoking, a student in possession of smoking materials, including e-cigarettes, vapes and juuls or a student in the company of another student who is smoking.





## Honesty

A requirement for honesty is a fundamental principle of community life, and lying demonstrates a clear lack of respect to others. Lack of honesty in dealing with any member of the community - staff or students – will be treated seriously.

It is strictly forbidden for students to possess fake or inaccurate ID cards.

Academic honesty is equally important. The work that a student submits should always be the result of their own efforts. Copying another student's work or having it completed by someone else outside school is a serious matter, which can lead to a student being excluded from an external examination process. Where external sources are used legitimately in a student's academic work, they should always be acknowledged and referenced correctly.

## Leaving house after lights-out

It is strictly forbidden for students to leave their boarding houses after lights-out or before wake-up without permission from their house staff. Spending time during the night in the room of a student in another boarding house is considered a particularly serious offence.

## Physical violence

Physical aggression towards another person is not acceptable, regardless of any provocation. All students must learn to manage their own emotions and resolve conflicts in appropriate ways. Students should always be prepared to seek help from staff.

## Bullying

All members of our community are expected to respect each other and to allow others to be themselves without any form of discrimination or mistreatment. They should behave with kindness, politeness and respect in all their dealings with other people, including speaking with courtesy and saying "please" and "thank you" when appropriate. All forms of bullying are unacceptable, and deliberately making other people unhappy is not compatible with being a student at Beau Soleil.

Any action taken with the knowledge that it will cause harm or unhappiness to another person can be an act of bullying. Sustained mistreatment of another student through physical harm, through insulting, demeaning or discriminatory words, use of social media, social manipulation or exclusion is a very serious matter which could lead to permanent exclusion.

All students are expected not only to avoid this behaviour but also to stand up to bullies and support their victims by refusing



to join in or laugh along and by sharing concerns with a member of staff.

## Trading

Students must not engage in trade with other students by buying and selling items brought into school, whether or not a profit is made. This includes items not allowed in school, such as alcohol or vapes, but also includes other items such as electronics, clothing or footwear.

## Code of Conduct in School Life

Students are expected to behave in an exemplary manner in all situations, in and out of school. When out of school, whether in the village, on the mountain, at an away fixture or on a school trip, students represent the school and should do so in a way that reflects our shared values.

## Dress Code

It is mandatory for all students to wear school uniform at Beau Soleil throughout the school day, and it should always be worn properly. At times when school uniform is not obligatory, students should be properly and straightforwardly dressed. Clothing with designs considered unacceptable or liable to cause offence is not allowed. Students must wear a shirt at all times, except around the swimming pool.

Number 1 uniform is worn throughout the school day on Mondays and on special occasions (including Graduation). It consists of the regulation crested school suit (with trousers or skirt), black shoes, white shirt, school tie. Grade 12 students may wear a bordeaux tie, and prefects wear a blue shirt and prefects tie.

Number 2 uniform is worn throughout the school day from Tuesday to Friday inclusive. It consists of classic beige trousers, a white Beau Soleil polo shirt and a grey school jumper. Prefects wear a blue polo shirt.

Shoes should be conventional in style. For the number 1 uniform, they should be smart, black and formal. They should be kept clean and in good repair. For number 2 uniform they should be practical, comfortable and suitable for a busy school day. Boots, sandals and high heeled footwear should not be worn at school.

School sports kit must be worn for all academic sports classes. School ski kit must be worn at all times on the ski slopes. A school-approved helmet and back-brace must be worn when skiing or snowboarding.



Ski kit may also be worn for expeditions and school challenges in inclement weather. For house competitions, including school challenges, students should wear their house shirt.

## Dining Hall

When eating in the dining hall, good table manners are essential and phones should not be used. Students are expected to clear their own table carefully after a meal, and to leave it clean and tidy.

Bags, books, laptops and outdoor clothing must not be brought into the dining hall. Whenever possible, students must shower and change after sporting activities before entering the dining hall.

## Tidiness and care of property

Students must tidy and air their bedrooms in the morning before breakfast. Beds must be made and all clothes put away. Floors and desktops should be kept clear and tidy throughout the day. Students should treat the room furniture and fittings with care, and any damage caused by lack of care may be billed to the student responsible.

Students may decorate their rooms with posters and photographs in the area set aside for this purpose. They must not put up any picture, photograph or text which is in any way offensive. Nothing may be fixed on the walls.

It is the responsibility of each individual to contribute to the cleanliness of communal areas and school property.

Personal belongings should not be left lying around the school. All unclaimed items will be collected and held in lost property or at Reception. All school materials should be stored tidily and carried in a school bag.

## Personal hygiene

Personal hygiene is essential. All students are expected to take a daily shower, ensure they are wearing clean clothes and take pride in their appearance. When clean bedding is provided, students are expected to change their beds.

## Punctuality

Students should appreciate the importance of being punctual. To this end, they are expected to be on time for lessons, activities, meetings and all registrations during the day. All students are required to register for each of their classes, for activities and in their houses in the evenings and weekends. At the beginning of the school day, and after each break, the first bell indicates when the students should go to the classroom and the second indicates the start of the lesson.



## Motor Vehicles

It is strictly forbidden for students to use any private motor vehicle whilst at school, unless exceptional permission has been given by the Principal. They may not drive, or travel as a passenger, in any private vehicle when not in the presence of their parents (or a person authorised by the school). It is compulsory in all circumstances to wear a seatbelt, whether in a private vehicle or school transport.

## Personal recreational items

Skateboards (and similar equipment, including roller skates and scooters) should not be used in any school buildings or out in Villars. Such devices can be used on the area immediately outside the main entrance of the school and on the sports pitch, but care must be exercised when in the vicinity of vehicles. The use of such equipment should never put other students at risk of harm. Any infringement of the above rules will result in the confiscation of the device. Students must take all reasonable precautions to stay safe and any student riding a bicycle at school must wear a helmet at all times.

## Accommodation in Villars

Students may not stay in private accommodation or hotels in the Villars area when they are signed out of school, unless they are accompanied by their parents. When this happens, these students are expected to stay under the same roof as the adult responsible for them and not move around the village unsupervised.

Day students who live in accommodation in Villars during term should respect the rules and routines of the school. If a boarding student wishes to visit the home of a day student in Villars, they should gain permission from house staff and the day student's parents. If they would like to stay overnight then parental permission must be given via a completed "Request for time away from school" form.

## Family accommodation in Villars and the area

If a boarding student's family has a residential property in or around Villars which they use when visiting the area, parents should make the school aware of this and provide the address of the property for reference.

Students should only visit the property when their parents are present in the building and must ask permission from house staff before doing so. Other students should not visit the property unless permission has been given by school and the hosting parents.



## Jewellery and valuables

Students are strongly advised not to bring high value items such as jewellery and watches to school.

Students have a personal safe in their room, where they may keep personal items securely. The school cannot be held liable for any loss of property, including money, jewellery, electronic equipment, watches, and other items of value, even if they are stored in the student's safe. If a student does have a high value item at school, they should pass it to their house staff for safe keeping until they are able to take it home.

## Pocket Money

Students do not in general need more money than the weekly recommended allowance for their year group, as stated in the school's terms and conditions.

Weekly pocket money is distributed to students in Grades 6-8 via a prepaid bank card which can be used to purchase items from shops and other businesses. The card can also be used to get cash at an ATM, but this incurs a handling charge. Older students are usually expected to manage their finances directly, but are welcome to opt into the pocket money card system.

If parents wish to provide extra pocket money to their son or daughter, they can do so by loading this onto the pocket money card or by asking house staff to arrange for this.

## Romantic relationships

Students involved in a romantic relationship should demonstrate discretion, mutual respect and awareness of others in the expression of their feelings. At no time should a relationship more intimate than friendship be apparent to others, and appropriate behaviour should be demonstrated at all times. Kissing on the lips and extended embraces are not appropriate. It is strictly forbidden for a student to spend time in another student's room during the night.

## Chewing gum, energy drinks and protein drinks

Chewing gum is strictly forbidden throughout the campus, as are energy drinks with a high caffeine or protein content.

## Electronic equipment

Students' personal electronic equipment should be kept to a minimum. Students may not own kettles, fridges or other domestic appliances. Televisions and gaming consoles are not permitted in rooms. Hair straighteners and hair dryers are permitted, providing they are used carefully and connected safely to the power supply. Particular care must be taken with



appliances brought from other countries, and the suitability for being used with the Swiss power supply must be checked before use.

Musical appliances must not be played in a way that might be a source of disturbance to others. Headphones or earphones should be used when listening to music in boarding houses. Music should not be audible in the corridor if the door of a room is shut. Headphones and earphones are not permitted in class, at meals, whilst walking around the school campus or in school meetings.

## Mobile phones

The use of a phone should neither interfere with the smooth running of the school, nor be used in such a way as to adversely affect the general safety or dignity of students or staff.

The use of phones during lessons, assemblies or meals is strictly forbidden. At such times the phone must either be turned off or on silent mode. Phones and other mobile devices should not be used between lights out and wake up.

House staff will routinely collect in devices belonging to younger students overnight. They will also do this for older students where they feel this is appropriate and necessary to ensure that the student has a restful night's sleep.

Students must register their mobile phone numbers with their house staff.

## Laptop Computers

All students are expected to have a laptop computer to use for academic work. It must be configured to operate Microsoft Office software in French or English. It is the responsibility of the student to ensure that the computer is fully functional and that the programs and apps installed comply fully with all copyright and other laws. A computer malfunction is not considered a valid excuse for the late submission of an assignment.

Any student using the laptop to access materials considered to be against the school's ethical or moral standards will be sanctioned. Computer games and films may be played during free time only.

## Computer Facilities and Internet

The school provides Internet access via a wi-fi network throughout the campus. Any student using the Internet to access sites considered to be against the school's ethical or moral standards will be denied Internet access until further notice. The accessing of socialising or chat sites (e.g. SnapChat, Facebook, WhatsApp) in class and study time is not permitted.



A printer is available for academic work. Printers should not be used for printing non-academic material without explicit permission from staff.

## Library

The library is a place for quiet work, reading and purposeful activity. No food or drink, with the exception of water, should be brought into the library. All books and other resources should be treated with care and returned by the deadline.

## Kitchen and laundry room

The school laundry washes all school uniforms and bed linen. Students may also send their personal laundry to the school laundry facility once a week. School ties do not require washing each week. No items which require hand washing should be included, but must be laundered privately by the student at a local dry cleaners. For reasons of hygiene and security, students do not have access to either the kitchen or the laundry room to pick up their own uniforms. The cleaning or laundry staff will search for missing items, if necessary.

Where students have access to a kitchen in their boarding house, they may use this under the direction of their house staff. The kitchen must always be kept clean, with dishes washed and put away. The fridge must be cleaned on a regular basis and leftover food disposed of when it goes out of date.

## Health Centre

Medical care is managed by the school's Health Centre. Students can consult with our nurses in strict medical confidence as long as the health of the student concerned or that of another is not in danger. Clinic hours are published at the beginning of the school year. Students may not visit the Health Centre during class time, except in the case of a medical emergency and with the written permission of a staff member.

Students feeling ill at morning wake-up must see the member of the house staff on duty in the first instance. If a student needs to stay in bed, they are not permitted to go into Villars except to go to the doctor. Arrangements will be made for meals to be delivered to the boarding house.

In cases of illness or accident, students will be cared for by the school nurses in liaison with doctors and other service providers as appropriate. Only the nurses can make or change external medical appointments. It is the student's responsibility to make sure that they attend any medical appointment made for them, or make the Health Centre staff aware if they are unable to do so for any reason. Health Centre staff will arrange for any prescribed medication to be processed and collected for students.



## Counselling

Students have open access to our school counsellors for advice and therapy. Some students consult the counsellors regularly, but it is also possible to visit occasionally or for a one-off appointment. Our counsellors can also liaise with external service providers to support the mental health of our students. Consultations with the counsellors are subject to Swiss law on confidentiality.

## Medical dispense

The sports department and the nurses work together to ensure that, wherever possible, students are able to participate in sports or physical activities. Sport is a compulsory and integral part of our holistic educational programme. If a student requires a full or partial medical dispense from sport, this will be confirmed by the Health Centre.

## Food and drinks

Students are permitted to have a small amount of food and drink in their room for immediate consumption, at the discretion of their house staff. Perishable items (including all dairy products) should not be stored in rooms, but in the refrigerator provided in each house. Student may not eat take-away food or hot meals in their rooms; these should be eaten in the communal house area. Food and drink should never be stored on window ledges.

## Personal Presentation

Uniform should be worn smartly and with pride. Uniform should fit well, and students are responsible for replacing items of uniform when they grow out of them. Damaged or defaced items of uniform must not be worn and must also be replaced.

Hairstyles must be conventional and tidy, and hair should be of a natural colour. Long hair must be tied back if asked to do so by a member of staff for practical reasons. Students are not allowed to grow facial hair.

Jewellery and makeup should be discreet.

## Free time in Villars

Students are allowed to visit various shops and restaurants in Villars during their daily free time, as per the lists posted in boarding houses. It is an individual student's responsibility to make sure they understand which establishments they can visit at which time, and to ask house staff for clarification if needed.

No-one may eat breakfast in Villars, except on Sunday. All students may go into Villars at morning break. Grades 6-8 must eat lunch at School. All students may go into Villars during





afternoon break. Grades 11-12 may dine out Monday-Friday evenings 18.15-19.30.

Students can be given permission to visit RoyAlp or the Sushi-B restaurant on a Saturday evening for exceptional reasons such as birthdays.

Normal school rules apply to these visit and no alcohol should be consumed other than by Grade 12 students on a Saturday evening in accordance with the school rules. Permission to be out in Villars is not granted to students who have been gated.

## Bounds

Students are not allowed to go beyond the area defined as school bounds - beyond the bridge into Chesières, below the ice rink or the Grand Pont, further than the Gourmandine and Peppino or above the Reform Church. On the way to and from La Renardiere, students should only use the route via the pathway beside the Eurotel.

Maps of bounds can be found in boarding houses. It is an individual student's responsibility to make sure they understand where bounds finish, and to ask house staff for clarification if needed.

No student should be in a House, other than their own, without the express permission of the house staff or member of staff on duty.

## Grade 12 Privileges

Grade 12 have particular privileges that are not available to other students. These include, for example, being able to drink alcohol in specific circumstances, to stay out later than other grades and to visit a wider range of venues in Villars on a Saturday evening. With advance parental permission, they can also leave Villars on Saturday afternoon, between 12.00 and 20.00. All these privileges are dependent on parental and school permission being granted. No student is granted privileges beyond those of their own year group, regardless of age.

These privileges are given to Grade 12 to help them to prepare for their future university life. This presumes a certain maturity and sense of responsibility, and privileges can be revoked at any time if students conduct themselves in an irresponsible manner, or if their studies suffer.

## Weekend Leave

There are regular 'exeat' weekends during the school year, usually one per half term. During these weekends students who can do so are encouraged to take a short break from school to spend time with parents or other family members. These



weekends start after morning school on Friday and end at 18.00 on Sunday, by which time students are expected to be back in school. We understand that not all students may be able to travel for this short time. School remains open, activities are arranged and it is possible to stay in school for a relaxing weekend.

Where possible, we encourage students to restrict their weekend travel to exeat weekends. In exceptional circumstances, students may arrange to be away from school on other weekends. They can leave when all school commitments for the week are finished (on Saturday, at the end of an academic Saturday or a school challenge), and they should return to school by 18.00 on Sunday.

Whenever a student is out of school for the weekend, whether on an exeat weekend or not, we expect them to be under the care of a responsible adult who is present with them for the weekend. To arrange a weekend away, parents must complete a Request for Time Away from School form, giving details of the arrangements and the name and contact details of the adult who will be responsible for the student while they are out of school. By completing the form, parents confirm their understanding that the school is not responsible for their son or daughter while they are signed out of school.

The Request for Time Away from School form should also be completed for travel at the start and end of term and for any other planned absences from school.